

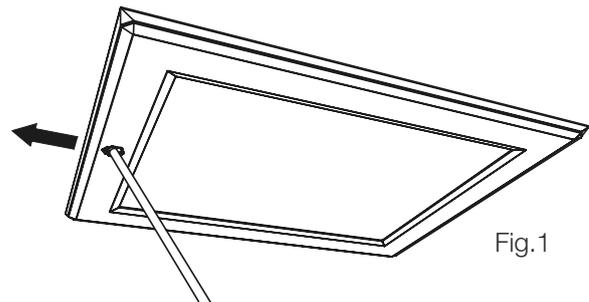
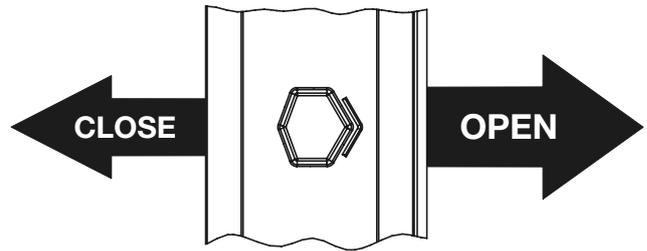
**Drop Down Loft Access Door - Operating Instructions**

CODE **GL250**

To unlock the door, use the catch recess to slide the cover into the open position.

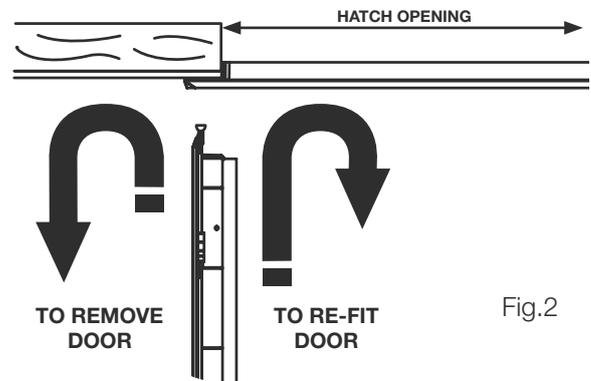
The door can be unlocked by hand or by using a pole (not supplied with the door). The pole and attachment supplied with the Manthorpe Loft Ladders can also be used to operate the catch.

Once the cover is slid into the open position, the door will unlock and can then be hinged down and guided into the hanging position. It is recommended that you do not allow the door to drop down unsupported.



To close the door, place a finger or pole within the catch recess and push the door back into a horizontal position, flush against the frame. Then slide catch recess back into the closed position, until the cover aligns with the frame.

The door can be completely removed from the frame for easier access if required. To remove the door, allow it to first hang freely at 90° to the frame. Then grip the door firmly with both hands and push the door upwards to disengage the hinges. The hinges can then be pushed backward away from the opening to allow them to drop through the gaps in the frame (Fig.2).



To replace the door, first ensure the cover is slid into the open position so the hinges are exposed and then push them up into the frame and toward the opening to hook them back into position. Ensure all of the hinges are correctly located and the door swings freely before attempting to close it.

**THIS IS NOT A STRUCTURAL PRODUCT AND MUST NOT BE WALKED OR STEPPED ON**

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 The company maintains a policy of continuous development of its product range and reserves the right to amend the specification without notice.

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Issue  
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